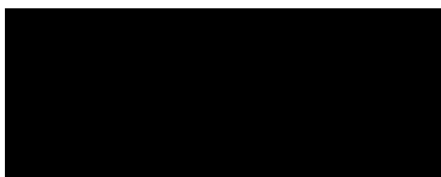


XXXXXX AGENCY

4 December 1947

25X9A6



Sometime ago I submitted a request to the Personnel Branch requesting that you be employed in this organization at grade CAF-7, \$3397.20 per annum. Since submitting this request, the position for which I had requested your employment has been downgraded by the Civil Service Commission to a CAF-5, \$2644.80 per annum. I have discussed this with the Personnel Branch and have requested that they notify you of this change and ascertain whether or not you are interested in the position at the lower grade and salary.

I regret very much that this change has been made, but it is something over which I have no control, and I trust that you will be interested in the position. Promotion, of course, after you are once in the organization will be based strictly on merit.

If you do desire to accept this lower salary, you should be entering on duty with this organization within the next few days. Your official notification should reach you in a few days from the Personnel Branch of the Central Intelligence Agency.

I thought you might appreciate me writing personally to explain the situation to you, and I should greatly appreciate your advising the Personnel Branch at the earliest possible date whether or not you intend to accept.

Sincerely yours,

25X1A9a

Colonel, USA (Ret)

This document part of classified integrated file. NAME CHECK required prior to individual classification action.

Document No.	109
No Change to Class.	<input checked="" type="checkbox"/>
<input type="checkbox"/> Declassified	
Class. Changed to:	TS - C
Next Review Date:	
Auth.: HR 78-3	
Date:	090779
By:	010756